# App Training 2

App Training 2 Topics Schedule a Job(Sales Call)

Open a form(Site Survey)

Adjustments to pricing

Customize quote PDF for your customer

Add additional quotes to the open sales call

Build a SZ Ductless system

Navigation menu – User Default Settings

## Schedule a Job

- Why?
- Easy workflow; arrive on the call, open a site survey, build the quote, email to the customer and complete the call all from your schedule
- Customer Information will prepopulate in the quote and site surveys
- Save time! Eliminate unnecessary typing during the sales call



# Search and Select existing customer or "+" add a new customer

Enter Customer Name or # --->

Touch Go

< Back	Search Customers		+	
Search Customers	On This Device Select a customer to view jobs.		All Customers Select a customer to view jobs.	
Customer Name:	AI Customer #: 0	>	AI Customer #: 0	>
Include Results from Cloud Search	App Training Customer #: 0	>	App Training Customer #: 0	>
Go	Brandywine Customer #: 0	>	Brandywine Customer #: 0	>
	MATERIALS DEFAULT 2 Customer #: 0	>	Commission And Credit Card Fee Customer #: 0	>
	Required Customer #: 0	>	Dan Gable Customer #: 0	>
	Susan Homeowner Customer #: 0	>	Frank Burns Customer #: 0	>
	Z Customer #: 0	>	Fuel Co. Customer #: 0	>
	Z Test 2022 Customer #: 0	>	Fuel Company Customer #: 0	>
			IMS Demo Customer #: 0	>
			Jack Ryan Customer #: 0	>

----- "+" Add a new Customer

#### Enter the date and time

Job Info, Notes and Items are optional.

9:41 AM Tue Jan 9		ull 🗢 100% 🔳
Cancel	Add Job	Save
Customer	Job Info	
Customer #:	Job #:	
0		
Name:	Trade Type:	
App Training	HVAC	
Date & Time	Notes	
Scheduled Date:	Call before arriving	
7/20/2022		
Start Time:	ltomo to Queto	
3:00 PM	items to Quote	_
End Time:	AC Change Out	
4:00 PM	Full System Change Out	
	IAQ	
		• Y

## Attach a Site Survey (Open Form)



## Accept and Arrive at the Assigned job Open Form



## Complete the Form



Open Form button is only available when you are arrived on the job. Make Open Form part of your workflow so that you can revise the form at a future date.

9:41 AM Tue Jan 9	
Sit	ite Survey - Unitary v2.0 Close
Customer	🗎 View 📋 Action
Customer #: 0	Date
Name: App Training	07/20/2022 3:34:25 PM
Phone: 330-123-4567 Mobile:	Queterror lafe
Email(s):	Customer Info
june@imobilesupport.com	Source:
Job Address	Billing Address Same as Job Address
Line 1: 31320 Solon Rd	Line 1: 31320 Solon Rd
Line 2:	Line 2:
City: Solon	City: Solon
State: Ohio Zip: 44139	State: Ohio Zip: 44139
Street View of Job Location	
Model Number	Location notes
Location photo	
Evisting Outsloog Unit To Do Domousd/Doubloood	
Existing Outdoor Unit - To Be Removed/Replaced	Photo of existing Outdoor Unit and nameplate
<pre></pre> <pre></pre>	
Existing Outdoor Unit type (AC, HP or Packaged Unit)	
<select></select>	Existing Outdoor Unit notes
·	

Close to return to schedule

# Pricing Adjustments

#### **Present** to return to homescreen



#### Touch customer name to open quote



# Adjust Pricing

Option Tab: Discount, Pricing Adjustment, Install Button



#### Add-On (Services) and Material Tabs

47 AM Thu Jul 21			🕈 😤 Not Charging 🖿
Schedule	Enhand	zement	=
Accessory Add-On Material			
Misc			
Option	Price	Option	Price
Return air filter box	0	Chimney liner	
1 inch filter rack	0	Flue pipe	
Low voltage wiring	0	PVC air intake/exhaust	
Drain pan		Outdoor pad	
PVC drain		C Line set	ft.:
Condensate pump		Electric wiring whip	
		RX-11 flush	
$\oplus$		Subtotal (Opt 1): \$0 Subtotal (Opt 2): \$0	Subtotal (Opt 3): \$0
요. Company ① Option 1 ②	Option 2	(3) Option 3 Enhancement Notes	<u>Ø</u>

# Option Tab Adjustments to Price

#### 1. Install button

- Overall Job Costs
- Install Manager Labor and Materials
- 2. Total Product Discount
- 3. Suggested Retail Price



## Install button: Overall Job Costs, Install Kits and Labor Options

	10:26 AM Thu Jul 21				A
	Cancel		Install		Save
	1 Day 4% Ris	sk 🚺			
	Overall Job				
Touch "+" to display	Permit	125 each	HVAC Permit \$	i	\$125.00
additional items					
	Gold DA1760				
	Labor	4 hours	Standard Labor	i	\$666.68
	Install Kit	1 each	Standard Install Kit		\$88.33
	Electrical Whip	1 each	6 foot Electrical Whip	(i)	\$21.20
	Disconnect Box	1 each	Condenser Disconnect	(i)	\$35.33
Touch in text hox to	Lineset	1 each	Lineset (Pre-Cut 010 ft.)	Outdoor Pad 30 x 30 x 3	~
	Quitdoor Pad	1 each		Outdoor Pad 36 x 36 x 3	
display other items in				Outdoor Pad 48 x 36 x 3	
the category			$\begin{pmatrix} & & \\ & & \end{pmatrix}$	Outdoor Pad 48 x 48 x 3	
the category	Deluxe DCF6024M	I			
	Labor	1 hours	1 hr	i	\$181.82
	<b>(</b> +)				
				_	



# Discount and Hidden Pricing Adjustment

#### 9:41 AM Tue Jan 9 1 ull 😤 100% 🔳 K Back Option 1 Cance Discounts Save Cooling Instant Cash Rebate \$ 250 OR Percent % Total Product iscount Air Conditione Type \$13,631 Sugges d Retail 🖡 Manufacturer Deluxe Total Discount: \$250 \$13,631 Finance Prie th Discount Cash Pric Discount Model Gold DA1760 Total I Warranty BTUs 60,000 Finan Discount \$13,631 10 Year Parts SEER | EER | HSPF 16 12.5 Labor 1 Year Remaining Balance \$13,631 10 Yea Compresso Deluxe DCF6024M Coil (IU) Cash Price Finance Price Heating Recommend Compare Type Gas Furnace Cash Price Manufacturer Deluxe EXAMPLE 5 year TRAINING (5% DF) Platinum Model D96VA1152524M \$224.80 / mo. EXAMPLE 5 year TRAINING\* Warranty EXAMPLE Min Monthly TRAINING Parts 10 Year BTUs 115,000 Labor 1 Year \$203.10 / mo. EXAMPLE Min Monthly TRAINING\* AFUE Heat Exchanger 20 Year EXAMPLE 4 year TRAINING Electric Heat EXAMPLE 3 year TRAINING Capacity EXAMPLE 2 year TRAINING Install EXAMPLE 1 year TRAINING More \$1,078.58 / mo. EXAMPLE 1 year TRAINING\* Notes \$203.10 / mo. EXAMPLE Min Monthly TRAINING\* AHRI 8232103 \*Estimate, approval required. Payment terms are determined by your selected 1 Option 1

#### **Touch Total Product Discount**

#### **Touch Suggested Retail**

9:41 AM Tue Jan 9						🕈 atl 🗢 100% 🔳
< Back				Option 1		=
System	Components Duc	tless		Clear		
Cooling	Cancel	Price /	Adiustment	Save	System	
Type	Air Conditione	ivstem Price	-,	125	Total Product Discount \$250	
Manufacturer	Deluxe	Custom Driss			Finance view Discount \$13,381	
Model	Gold DA1760	System Price			Cash Price h Discount	
BTUs	60,000	Warranty Parts	10 Year		Finar h Discount \$13,381	
SEER   EER   H	SPF 16 12.5	Labor	1 Year		ayment	
<u>Coil (IU)</u>	Deluxe DCF6024M	Compressor	10 Year			
Heating		ODeluxe			Cash Price Finance Price	0
Type	Gas Furnace				Recommend	Compare
Manufacturer	Deluxe	NOO-				
Model	Platinum D96VA1152524M				EXAMPLE 5 year TRAINING (5% DF) \$220.63 / mo_EXAMPLE 5 year TRAINING*	
		Warranty	(10.14)			
BTUs	115,000	Labor	1 Year		EXAMPLE Min Monthly TRAINING	•
AFUE		Heat Exchanger	20 Year			
Electric Heat						
Capacity					EXAMPLE 3 year TRAINING	
Install					EXAMPLE 2 year TRAINING	
More					EXAMPLE 1 year TRAINING	•
Notes						
AHRI	8232103				\$199.38 / mo. EXAMPLE Min Monthly TRAINING* *Estimate, approval required. Payment terms are determined by your se	alected
$\underline{\Omega}^i$ Custo	omer 🕞 Company	① Option	1 ②	Option 2 ③	Option 3 🖳 Enhancement 🦳 Notes 🖉	🦢 Signatun

#### Add-On Tab (Services)

			🕫 🗢 Not Charging 🔳	10:47 AM Thu Jul 21
Schedule	Enhancement			Schedule
Accessory Add-On Material				Accessory Add-On
C	Options Not Included in Equipme	ent Prices		
	Unit Price Total			Option
÷		Add-On (Option 1) Service Agreement	Price \$394.00 \$107.00	Return air filter box
(+)		Total	\$501.00	1 inch filter rack
Vater Heater		Add-On (Option 2)	Price	Low voltage wiring
(+)		Service Agreement Total	\$390.00 \$390.00	Drain pan
Duct Work		Add-On (Option 3)	Price	PVC drain
⊕		Service Agreement Electrical Services Total	\$394.00 \$107.00 \$501.00	Condensate pump
1         each         Additional electrical work (Hourly Estimate) TRAINING           Subtotal	\$107.00 \$187.00 \$107.00 \$107.00 option		х°	· 🔶
$\oplus$				
Viscellaneous				
⊕ ◄ = = = =				

#### Material Tab

	Miscollanoo		
Option	Price	Option	
Return air filter box	0	Chimney liner	
1 inch filter rack	0	Flue pipe	
Low voltage wiring	0	PVC air intake/exhaust	
Drain pan		Outdoor pad	
PVC drain		C Line set	ft.:
Condensate pump		Electric wiring whip	
		RX-11 flush	
• • • • • • • • •		Subtotal (Opt 1): \$0 Subtotal (Opt 2): \$0	Subtotal (Opt
	- i		

Touch the "+" to add services and materials on the fly

## Customize the quote PDF for your customer



## **Customize Proposal**

#### **Proposal Name**

#### Option Name and Description

#### Recommended **Settings**:

Show Model Numbers "on" Show Line Item Equipment Discounts "on' Show Line Item Pricing "OFF"

Add/Remove Bullet Points

9:41 AM Tue Jan 9		
Cancel	Customize Propo	sal
Proposal Name		
Proposal for App Training		
Option 1	Option 2	Option 3
Name	Name	Name
Downstairs	Upstairs	Downstairs
Description	Description	Description
Show Model Numbers Show Line Item Equipment I ipme Show Line Item Pricing ing Why Choose Us? Add/Remove Bullet Points nts • Quality Installation. Our profess Main technicians have years of installatio ig at right the first time. • Affordable Pricing & Financing Ianci equipment will cut your utility bills. Cy bills every budget. Our partnership with i get you the lowest possible financinust. V • Professional Service & Mainten of the	A Company You Can Trust. We are a locally ow operated business that has been meeting the cor- our community for years - let our nationally recog brand equipment and air quality products meet yo Quality Installation. Our professional, nationally factory-trained technicians have years of installat experience - we'll get your job done right the first Professional Service & Maintenance. Our servi maintenance programs keep your equipment runn efficiency - to provide better comfort and healthie lower your utility bills and help your equipment last Affordable Pricing & Financing. We offer great high-efficiency equipment will cut your utility bills. programs can be tailored to meet every budget.	vined and mfort needs of nized name- pur needs too. certified and ion and service ✓ time. ice and ning at peak r air while we st longer. prices and our Our financing ✓
keep your equipment running at peak effi healthier air while we lower your utility bil	ciency - to provide better comfort and s and help your equipment last longer.	

\*Changes made here only apply to the open quote

## Add additional quotes to an open job

- Touch Customer Name
- Create New Estimate



# Build a SZ Ductless System

## Enter Regional Specific **Design Criteria**

Select **ODU** first

Layout the system



## System Layout

- Distance, height and bends are required fields.
- If equivalent distance is used, enter 0 for number of bends
- Distance values are used for system piping derates and lineset lengths
- Save to return to Option ductless tab

Indoor	Unit Selections				
	Distance to Outdoor Unit:	15	ft		
	Height Above Outdoor Unit:	12	ft		
	Height Below Outdoor Unit:		ft		
	Number of Bends: 0				

# Select Indoor Unit

		onents	Ductl <u>ess</u>	5		Clear
				•		
Гуре	Heat Pump	0	LIGHT	CONVICENCIAL SYS	STEMS	
Manufacturer	LG					
Model	LAU150HY Premier LG	'V3 Art C GRED	cool			
	Cooling	Heatin	Wai Ig Dud	ranty	40.1/	
TU Rated	15,000	18,00	00 Lab	or	12 rear	
EEDIEEDIU	ISDE 25	15	12.5 Con	npressor	12 Year	
	Min	Max	10.0			
ndoor Units						
door Unit Se iyout	lections	1				
door Unit Se ayout Cooling	1 elections	1	ВТ	Us 13,1	693 / 16,611	
idoor Unit Se ayout Cooling Heating	lections	1	BT	Us 13,4 Us 9,4	693 / 16,611 472 / 9,472	
door Unit Se iyout Cooling leating	Bedroon LAN150F Cooling 15,000 rd 13,693 Review	1 1 1 1 1 1 1 1 1 1 9 9	Efficiency teating 8,000 ,472	Us 13, Us 9,4	693 / 16,611 472 / 9,472	
door Unit Se yout Cooling Heating BTU R BTU R BTU R BTU R BTU R BTU R BTU R BTU R BTU R	Bedroon LAN150F Cooling 15,000 rd 13,693 Review	1 1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1	Efficiency leating 9,472	Us 13, Us 9,4	693 / 16,611 472 / 9,472	

• Touch the tan box under the progress bar to open Indoor Unit Selection tool

7 PM Thu Jul 21		Not Charging 🔲
ncel	Select Indoor Unit	Save
1 Bedroom #1	•	
Model Number C	poling Heat	
LAN150HYV3 Hi Efficiency	15,000	
QLS DUR. H		
	*	
LANIOUTIVOTILEIIdenty		

- Touch the Indoor Unit image
- Select the compatible IDU
- Save to return to the Option Ductless tab

- Install Button to select compatible optional and required parts
- Review button to display system Design Considerations

K Back					Option 1		
System	Compo	onents Du	ictless		Clear		
Outdoor Onit						System	
Туре	Heat Pump	p	LIGHT COMMERCIAL S	STEMS		Total Product Discount	
				-		Suggested Retail Price \$10.178	
Manufacturer	LG					Finance Price with Discount \$10,178	
Mar al al	LAU150HY	YV3 Art Cool				Cash Price with Discount \$9,567	
Model	Premier LGRED		Warranty			Total Investment	
	Cooling	Heating	Parts	12 Year		Cash Price with Discount \$9,567	
BTU Rated	15,000	18,000	Labor			Down Payment	
SEER   EER   H	ISPF 25	15 13.5	Compressor	12 Year		Remaining Balance \$9,567	
	Min	Max					
Indoor Units	1	1				Cash Price Finance Price	
Indoor Unit Co	loctions					Recommend	
indoor onit Se	lections					🔽 Cash Price	
Layout						<b>\$9,567</b> Balance	
Cooling			BTUs 13	,693 / 16,611			
Heating			BTUs 9.	472 / 9.472		EXAMPLE 5 year TRAINING (5% DF)	110
						\$167.85 / mo. EXAMPLE 5 year TRAIN	ING*
1	Bedroon	n #1				EXAMPLE Min Monthly TRAINING	
	LAN150F	HYV3 Hi Efficien	су	A		\$151.65 / mo. EXAMPLE Min Monthly	FRAINING*
BTU Rated	15,000	18,000		1 -		EXAMPLE 4 year TRAINING	
BTO Designe	d <del>13,</del> 693	9,472				EXAMPLE 3 year TRAINING	
Install	Review	)				EXAMPLE 2 year TRAINING	
More							
Notes						\$805.33 / mo. EXAMPLE 1 year TRAIN	IING*
AHRI							
AT IN						<b>\$9,567</b> Balance	

## Install Button

- Add Overall Job costs
- Adjust Labor hours
- Select compatible optional parts

#### **Review** Button

• View Design Considerations

4:22 PM Thu Jul 21					🕫 🗢 Not Charging 🔳	4:22 PM Thu Jul 21						🕈 🗢 Not Charging 📖
Cancel			Install		Save	ve			Design	Considerations		Done
1Day < <mark>1%</mark>	Risk	1				Values Used In Calculations Indoor Cooling Temp. Indoor Heating Temp.	75 °F WB					
Overall Job						Outdoor Cooling Temp.	100 °F DB					
Permit	1	each	HVAC Permit \$	) (j	\$1.10	Altitude	2500 ft					
$\oplus$						Farthest Pipe Length Bends to Farthest IDU	12.0 ft 0					
LAU150HYV3 Art	Cool Pr	emier LG	SRED (Outdoor Unit)			Bend Factor Equivalent Pipe Length	0.5 12.0 ft					
Labor	4	hours	Standard Labor	) (i)	\$800.00	Outdoor Unit	Г		Adjustments	]		
Install Kit	1	each	Standard Install Kit	) (j	\$106.00	Model	DU BTU Rated	Temp.	Defrost	Altitude	ODU BTU Designed	
$\oplus$						LAU150HYV3 Art Cool Premier LGRED	15,000 18.000	13.0%	*	-2.0%	16,611 9,472	
LAN150HYV3 Hi	fficiend	y (Wall⊺	Mounted) - Bedroom #1			Indoor Units						
Labor	٨	bours	Standard Labor	$(\mathbf{i})$	\$200.00				Adjustments			
Labor	-	ilouis			\$000.00	Model	DU BTU Rated	IDU Combination	Equiv. Pipe Length	Altitude		
Install Kit	1	each	Standard Install Kit	(1)	\$106.00	LAN150HYV3 Hi Efficiency	15,000	*	0.0%	-8.7%		
lineset	12	ft	3/8" x 5/8" Per ft.	(i)	\$178.08		18,000		0.0%	-0.7 70		
lndividual	1	each	INACTIVE - PREMTA100 - Call for Price	) (j)	\$0.00	Model II	DU BTU Adjusted	ODU BTU Designed	ODU BTU	Available	IDU BTU Designed	
Control						LAN150HYV3 Hi Efficiency	13,693	16,611	13,693 / 13,6	93 = 100.0%	13,693	
<b>(+)</b>							16,432	9,472	16,432 / 16,4	32 = 100.0%	9,472	
						* No Adjustment Applied						
						NOTE: All adjustments made above are estimates. Outdoor unit designed capacity was calculated usin	na the followina fo	ormula:				
			s	Subtotal	\$1,991.18	ODU BTU Designed = ODU BTU Rated * (1 + Adjuste	ted Temperature S	%) * (1 + Defrost Adjus	tment %) * (1 + Altitud	de Adjustment %)		
								_				

# Navigation Menu

- View Schedule
- Touch Completed
- Job data is sent to the Management Portal at Job Completion

Create Proposal		Customers - Updated 7/21/2022 4:26:14 PM		=
Assigned		Status: Arrived	Call Notes	Navigation
AI 07/21/22	> 12:00 PM	Open Form Present Completed	Call before a	Home
Accepted		Customer Info		Quick Proposal
Arrived		31320 Solon Rd Solon, Ohio 44139	$\langle$	View Schedule
App Training	> 5:00 PM	Customer #: Customer Class: IMP Demo 2021		◯ Search
Completed		Territory: Lead Source:		Schedule Jobs
		Phone: 330-123-4567 Mobile:		Why Choose Us? - Button 1
		Email(s): june@imobilesupport.com Contact:		A Company You Can Trust
		Contact Phone: Caller Phone:		Financing button 2
		Call Specifics Call #:		Affordable Pricing & Financing
		Start: 7/21/22 5:00 PM End: 7/21/22 6:00 PM		Quality Installation - Button 3
		Trade Type: HVAC Item 1: Full System Change Out		
		Item 2: IAQ Item 3: AC Change Out		

# More Settings

- Navigation Menu
- Scroll to More section
- Settings: User Defaults
- Changes to Settings will apply to new proposals ONLY

PM Thu Jul 21			T 🕆 Not Char	rging 🖿
reate Proposal		Customers - Updated 7/21/2022	4:40:15 PM	Ξ
ssigned		Status: Complete	Product Literature	
			Call Notes More	
/21/22	> 12:00 PM	Customer Info	Completion   (?) Help	
		App Training		
cepted		31320 Solon Rd Solon, Ohio 44139	🚮 What's New	
rived		Customer #·	View Existin	
mplotod		Customer Class: IMP Demo 2021		
impleted		Territory:	(i) Check Versions	
op Training	>	Lead Source:		
21/22	5:00 PM	Phone: 330-123-4567	Download Past Jobs	
		Mobile:		
		Email(s): june@imobilesupport.com	Settings	
		Contact:	<b>3</b> -	
		Contact Phone:	0 My Profile	
		Caller Phone:		
		Call Specifics		
		Call #:		
		Start: 7/21/22 5:00 PM		
			le rivacy rollcy	
		Item 1: Full System Change Out		
		Item 2: IAQ		
		Item 3: AC Change Out		

## User Proposal Defaults

		oustomers opulied //2	1/2022 4:45:45 PM	
Assigned	12:00 BM	Status: Complete	Cancel Sett Jobs	charable start
i7/21/22 Accepted Completed App Training i7/21/22	12:00 PM	Customer Info App Training 31320 Solon Rd Solon, Ohio 44139 Customer #: Customer Class: IMP Demo 2021 Territory: Lead Source: Phone: 330-123-4567 Mobile: Email(s): june@imobilesupport.com Contact: Contact Phone: Caller Phone: Caller Phone: Call Specifics Call #: Start: 7/21/22 5:00 PM End: 7/21/22 6:00 PM Trade Type: HVAC Item 1: Full System Change Out Item 2: IAQ Item 3: AC Change Out	Default Trade Type  Proposals  Proposal Name - Use {Customer} to Custom Default Proposal for {Custom Default Proposal for {Custom Yes No Default Show Line Item Pricing Yes No Default Include Brochures With Proposal Yes No Default Parts Label Labor Label Labor Label Heat Exchanger Label Options Option 1 Name Custom	HVA include the customer name mer} Yes Yes Yes Warrant Warrant Warrant

Enter a Custom Proposal Name for your customers or use the Company Default

**Recommended Proposal Settings:** 

- Show Model Number Yes
- Show Line Item Pricing No. Present a system price
- Include Brochures Yes

# Option Name and Description



Enter a Custom Name Examples: *Most Efficient, Best Value* 

Enter a Custom Description Example: Choose this system for lower utility bills.

## Ductless Design Criteria and End-User Sales Tax

				1 ? ١	lot Charging 🔳
22 4:51:55 PM			0		=
Cancel		Set	ttings		Save
🔵 Default	None				
Option 3 Name	e				
Custom					
Default	Option	3			
Option 3 Desc	cription				
Custom					
Default	None				
Ductless Design	Criteria				
<b>j</b>		Cooling	q	Heating	
Indoor Tempera	rature	75	°F WB	69	°F DB
Outdoor Tempe	erature	100	°F DB	0	°F WB
Altitude		2500			ft
Taxes & Fees					
Show Taxes &	Fees by l	ine Item			
$\oplus$					

# Final thoughts:

	1	🗢 Not Charging 🗖	
		=	Ē
Produ	uct Literature		
More			
?	Help		
	What's New		
	Refresh Data		
i	Check Versions		
¢	Download Past Jobs		
-0 -0	Settings		
Ω	My Profile		
G	Logout		-
	Privacy Policy		

## Visit My Profile to change your Password

Please Logout of the app at the end of
 each week. It's Good Housekeeping!